

FILED

March 24, 2015

Bridget Murriel  
3324 Hogarth  
Detroit, MI 48206

2015 MAR 25 A 10: 09

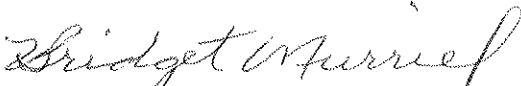
U.S. BANKRUPTCY COURT  
E.D. MICHIGAN-DETROIT

United States Bankruptcy Court  
211 W. Fort Street, Suite 2100  
Detroit, MI 48226

Hon. Thomas J. Tucker,

I, Bridget Murriel, after my unlawful demotion I had to continue performing duties, and payroll tasks as a Senior Personnel & Payroll Clerk for the City of Detroit Payroll Departments. The City of Detroit did not reinstate my title as a Senior Personnel & Payroll Clerk, instead the City of Detroit eliminated the title Senior Personnel & Payroll Clerk. The Senior Personnel & Payroll Clerk title is a non-supervisory position. I was placed on the qualifying list as of November 20, 2002 for the Senior Personnel & Payroll Clerk position. I found out years later that my name was skipped over when positions opened for the Senior Personnel & Payroll Clerk title. The City of Detroit Police Human Resources Department has ruined my career. My education is equivalent to a Masters and Higher. I computerized spreadsheets for the payroll department to process payroll tasks, and I helped maintain the payroll computers for payroll processing. I have been unfairly treated, and harassed by supervisors of the City of Detroit Payroll Departments city-wide. I performed my payroll services accurately and efficiently during my employment with the City of Detroit. I performed all duties, and services listed on both of the job descriptions of a Senior Personnel & Payroll Clerk and Personnel & Payroll Clerk enclosed. I am the best payroll clerk at the City of Detroit.

Sincerely,



Bridget Murriel

Enclosed

211 West Fort Street  
Detroit, MI 48226

*Proof of Service*

**UNITED STATES BANKRUPTCY COURT**  
Eastern District of Michigan

Case No.: 13-53846-tjt  
Chapter: 9

In Re: (NAME OF DEBTOR(S))  
City of Detroit, Michigan  
2 Woodward Avenue  
Suite 1126  
Detroit, MI 48226

Social Security No.:

Employer's Tax I.D. No.:  
38 6004606

**NOTICE OF DEFICIENT FILING**

It has been determined that the following document(s) are Missing and/or Non-Compliant:

Proof of Service is missing. (RE: related document(s)[9450] Objection filed by Creditor Bridget Murriel to the Motion of the City of Detroit, Pursuant to Sections 105(a) and 502(c) of the Bankruptcy Code and Bankruptcy Rule 3021, for an Order Approving Reserve Amounts for Certain Disputed or Unliquidated Unsecured Claims in Connection with Distributions to Be Made Under the Eighth Amended Plan for the Adjustment of Debts of the City of Detroit Filed by Debtor In Possession City of Detroit, Michigan (Docket # 9351)). See below for information regarding deadline for filing the missing Proof of Service.

is defective as indicated:

- ☐ Acceptable List of Creditors
- ☐ Acceptable List of Creditors Not Uploaded
- ☐ Cover Sheet for Amendments (To be filed with corrected document in its entirety as one PDF)
- ☐ Amended Document (To be filed with Cover Sheet for Amendments in its entirety as one PDF)
- ☐ Application for Waiver of Filing Fee
- ☐ Attorney Disclosure of Compensation Statement 2016(b) (LBR 9010-1(c))
- ☐ Bankruptcy Petition Cover Sheet
- ☐ Bankruptcy Matter Civil Case Cover Sheet Missing
- ☐ Brief
- ☐ Certificate of Exigent Circumstances - Credit Counseling Waiver
- ☐ Debtors Statement of Corporate Ownership
- ☐ Electronic Signature does not match login
- ☐ Electronic Signature Missing or Incorrect Format ECF Procedure 11(d)(1)
- ☐ List of 20 Largest Unsecured Creditors
- ☐ Motion for Approval of Certificate of Exigent Circumstances 109(h)(3)(A) Missing
- ☐ Motion to Convert under 11 U.S.C. § 706(a) (Rule 9013)
- ☐ Motion to Excuse Credit Counseling 109(h)(4) Missing
- ☐ Notice of Objection to Claim
- ☐ Notice of Special Appearance Missing or Non-Compliant (LBR 9010 1(c))

13-53846-tjt Doc 9459 Filed 03/19/15 Entered 03/19/15 15:51:58 Page 1 of 2

Class Title: SENIOR PERSONNEL AND PAYROLL CLERK

**DUTIES STATEMENT:** Under general supervision, to be responsible for complex and specialized clerical work involved in the processing of personnel transactions and/or the preparation of payrolls for a medium to large-sized group of departmental employees; or in a consolidated payroll function, to be responsible for processing payrolls for more than one department; and to perform related work as required

**EXAMPLES OF TYPICAL TASKS:** In accordance with established rules, regulations and policies, but with responsibility for developing and initiating work details, meeting deadlines and applying rules to individual cases:  
Individually, or as supervisor of assigned personnel, as a major or full-time assignment in a medium to large department, or in a consolidated payroll function, processes personnel transactions and/or prepares payrolls as follows: prepares personnel letters and forms, such as status changes and personnel requisitions, and transmits to appropriate departments; maintains personnel records of employees; verifies timekeeping records and maintains attendance cards of employees; makes additions, deletions and corrections on payroll worksheets; prepares reports summarizing payroll changes; transmits personnel and/or payroll data which may include using a keyboard data entry device; assists employees with deduction authority cards and answers questions concerning employee benefits and personnel and payroll procedures and records; resolves questions and problems with supervisor, personnel officers and/or staff of other City departments; prepares a variety of miscellaneous reports such as cost allocation reports, attendance reports, and other reports concerning payrolls, timekeeping and personnel; checks final payrolls for accuracy and completeness; and performs other responsible clerical tasks as required.

**MINIMUM ENTRANCE QUALIFICATIONS:** Graduation from high school; preferably reasonable recent experience in processing of payroll and personnel transactions for the City of Detroit; thorough familiarity with the Personnel and Finance Departments' rules and procedures, municipal ordinances, charter provisions and pertinent provisions of labor agreements affecting personnel transactions, timekeeping procedures and payroll preparation for the City of Detroit; familiarity with office work, terms, methods, and appliances, particularly as applied to municipal departments; preferably some supervisory experience; demonstrated ability in planning and performing clerical and office work; reasonable skill in operating the more common office appliances including a typewriter and keyboard data entry device; speed and accuracy in performing clerical tasks; clerical aptitude; tact in dealing with others; neatness in personal appearance and work; reliability; initiative; resourcefulness in meeting new problems; willingness to learn; physically and mentally capable of performing all the duties of the assigned position.

Title Adopted: 7/29/69

Spec. Revised: 11/21/94

*After being reverted back to a  
Personnel & Payroll Clerk, I continued  
carrying out the duties, and payroll  
tasks as a Senior Personnel & Payroll Clerk.  
Bridget Inturris 03-23-15*

Class Title: PERSONNEL AND PAYROLL CLERK

**DUTIES STATEMENT:** Under supervision, as the major assignment, to perform responsible clerical work involved in the preparation of municipal personnel transactions and/or payrolls; and to perform related work as required.

**EXAMPLES OF TYPICAL TASKS:** In accordance with established municipal and departmental personnel and payroll rules and procedures, with opportunity to consult with superior on difficult or unusual matters and subject to review of completed work:

In a medium to large department, or in a consolidated payroll function, assists in the preparation and processing of a large volume of departmental personnel transactions and/or one or more large sized departmental payrolls as follows:

verifies timekeeping records and maintains employee attendance records; calculates total earned and total paid time for employees; maintains accrued vacation day, sick day, and compensatory time balances; makes additions, deletions and corrections on payroll worksheets and prepares payroll change summaries; checks payrolls for accuracy and completeness; assists employees with deduction authority cards and answers questions concerning employee benefits and personnel and payroll procedures and records; resolves questions and problems with superiors and/or staff of other City departments; maintains personnel records of employees; prepares routine correspondence, forms, and reports concerning timekeeping, payrolls, and personnel;

As required, instructs new employees in departmental and payroll rules and procedures, distributes work and oversees its accurate completion within the time required, and operates any of a variety of office appliances such as a typewriter, keyboard data entry device, computing or duplicating machine.

**MINIMUM ENTRANCE QUALIFICATIONS:** Graduation from highschool, preferably with courses in commercial subjects; reasonable recent office experience, preferably involving timekeeping or payroll preparation and processing for the City of Detroit; some familiarity with departmental and municipal rules, directives, ordinances, provisions, and/or labor agreements governing timekeeping and payroll procedures; some knowledge of office work, terms and appliances, and business English; accuracy in performing arithmetic computations; reasonable skill in operating the more common office appliances such as a typewriter and/or keyboard data entry device; speed and accuracy in performing clerical tasks; clerical aptitude; mental alertness; reliability, industry; tact in dealing with others; willingness to learn; physically and mentally capable of performing all the duties of the assigned position.

Title Adopted: 4/29/75  
Spec. Revised: 11/21/94

*Bridget Murrell*  
03.23.15



Jerry A. Oliver, Sr.  
Chief of Police

D.P.D. 568 (rev. 9/97)

# INTER-OFFICE MEMORANDUM

Date

January 4, 2002

## BUDGET/PAYROLL SECTION

To: Deputy Chief Brenda Goss-Andrews Management Services Bureau (Through Channels)

Subject: THE NONIMATION FOR THE CIVILIAN OF THE QUARTER FOR THE PAYROLL SECTION IS MS. BRIDGET MURRIEL FOR THE PERIOD OF OCTOBER 1, 2002 THROUGH DECEMBER 31, 2002

From: Lieutenant Ramona Shepheard, Badge L-1

Writer nominates Ms. Bridget Murriel as the Civilian of the Quarter for the Budget/Payroll Section for the period of October 1, 2002 through December 31, 2002. During the Quarter Ms. Murriel has been punctual and has not utilized any sick time.

Ms. Murriel is an enthusiastic, conscientious employee who completes all her assignments without prodding and constantly volunteers for additional work. She always displays a pleasant attitude, which make it a pleasure to work with her. Both her peers and her supervisors respect her for her diligence in working through difficult assignments and her display of eagerness and willingness to ensure a quality product is produced from her efforts.

Ms. Murriel is a highly motivated employee, who shows initiative and good judgement on a continuous bases. She exemplifies the demeanor of a true professional and competent employee, and for these reasons I recommends Ms. Bridget Murriel for Civilian of the Quarter.

**RAMONA SHEPHEARD**

Lieutenant, L-1  
Budget/Payroll Section

SRS

**READ AND FORWARDED**

JAN 06 2003  
*For Sale & Beg Young*  
THIRD DEPUTY CHIEF  
Payroll Operations Office

# Computerized Spreadsheets for the City of Detroit Payroll Departments City-Wide

## LUMP-SUM PAYOFF CALCULATION

EMPLOYER NAME \_\_\_\_\_ SOCIAL SECURITY NUMBER \_\_\_\_\_ PENSION # \_\_\_\_\_  
 PAYROLL UNIT 1105 CLASS CODE 331011  
 MM/DD/YY  
 APPOINTMENT DATE \_\_\_\_\_ TYPE OF SEPARATION Service Retirement  
 LAST PAYROLL DATE 7/7/2008 EFFECTIVE July 8, 2008

TOTAL PAID SERVICE TIME for LONGEVITY Y M D  
22 2 16

590 (C-TIME) CARD AUDIT	EXCEPTIONS AND REMARKS	FURLOUGH TIME CALCULATION
ALL CARDS SUBMITTED _____		Adjusted Appointment Date: <u>6/18/1986</u>
ALL ENTRIES INITIALED _____		TOTAL PAID SERVICE TIME <u>22</u> <u>2</u> <u>16</u>
FOLLOWS FROM YEAR-TO-YEAR _____		FURLOUGH DAYS EARNED <u>444</u>
LUMP-SUM ADJUSTMENTS DOCUMENTED _____		FURLOUGH DAYS TAKEN <u>434</u>
TOTAL AGREES WITH PPS BALANCE _____		FURLOUGH DAYS DUE <u>10</u>
		DIFFERENCE AND EXPLANATION _____

	PPS	AMT TO PAY
FURLOUGH HOURS	<u>80</u>	<u>80.0</u>
C-TIME HOURS	<u>510.0</u>	<u>510</u>
SWING HOLIDAY HOURS	<u>0.0</u>	<u>0</u>
BONUS VACATION HOURS	<u>0.0</u>	<u>0</u>
POLICE LEAVE HOURS	<u>0.0</u>	<u>0</u>

TOTAL HOURS PAID 590.0

Annual Salary \$85,000 RATE \$24.849038

PPS Hours Only	TOTAL BANKED TIME AMOUNT	<u>\$14,660.93</u>
Sick Leave: <u>1620</u>	SICK BANKS TOTAL	<u>2980</u>
Sick Leave Reserve: <u>1360</u>	R.S.L. HOURS	<u>2980</u>
	RATE	<u>\$24.849038</u>
	TOTAL R.S.L. AMOUNT	<u>\$74,050.13</u>
<input checked="" type="radio"/> 100% Sick Bank Payout	ANNUAL LONGEVITY (per month)	<u>\$172.29</u>
	NUMBER OF MONTHS	<u>7</u>
	TOTAL LONGEVITY AMOUNT	<u>\$1,206.01</u>
	NET OR GROSS PAY ADJUSTMENT AMOUNT	

☐ Net  
☒ Gross

TOTAL FINAL GROSS PAYMENT \$89,917.07

PREPARED BY: \_\_\_\_\_

AUDITED BY: \_\_\_\_\_

APPROVED FOR PAYMENT BY: \_\_\_\_\_

*Bridget Murriel*  
 03-23-15

### Calculation Sheet

FINAL CLEARANCE RECEIVED

A	<b>SE1</b>	/	<b>829</b>
ADJ. REF		ADJ. BEGIN	
NUMBER		DATE	
		(YR / WEEK)	

<b>Start Option</b>	<b>Help with Multiple Lines</b>
	<b>\$9,999.99 Option</b>

Don't Forget to  
enter + or - sign

A	SE3	/	829	
	ADJ. REF NUMBER		ADJ. BEGIN DATE	
K	87	/	33 - 10 - 11	91 / 2980 + 1 = 2980 & + \$9,999.99
	ADJ. CODE		CLASS CODE	KOT Hours hrs +/- AMOUNT
L	87	/	33 - 10 - 11	91 / 2980 + 1 = 2980 & + \$9,999.99
	ADJ. CODE		CLASS CODE	KOT Hours hrs +/- AMOUNT
M	80	/	33 - 10 - 11	91 / 2980 + 1 = 2980 & + \$4,050.20
	ADJ. CODE		CLASS CODE	KOT Hours hrs +/- AMOUNT
N		/	33 - 10 - 11	33 / 80 + 1 = 80.0 & + \$1,987.92
	ADJ. CODE		CLASS CODE	KOT Hours hrs +/- AMOUNT

Total This Page: 89,917.07

13-53846-tjt Doc 9538 Filed 03/26/15 Entered 03/27/15 09:28:57 Page 7 of 27

PPS FORM 7402 revised 10/14/00		GROSS PAY ADJUSTMENT ADDITION TYPE 3 -- Dollars
EMPLOYEE NAME <b>Doc, John</b>		
AGENCY	<b>48-B 1105</b>	

71410  
TRANS  
CODE

999-99-9999  
EMPLOYEE  
SOCIAL SECURITY NO.

R

\*\*\* LUMP SUM \*\*\*

Page 2 of 3

A S E 2 / 8 2 9 R  
ADJ. REF  
NUMBER

ADJ. BEGIN  
DATE  
(YR / WEEK)

B / / / / R  
CETA  
CODE

DISTR.  
AGENCY

DIST. COST  
CENTER

DIST. SUB-  
OBJECT

C 3 / 8 7 / 3 3 1 0 1 1 / 9 1 // + 9,999.99 R  
ADJ. ADJ. CLASS KOT  
TYPE CODE CODE +/- AMOUNT

D 3 / 8 7 / 3 3 1 0 1 1 / 9 1 // + 9,999.99 R  
ADJ. ADJ. CLASS KOT  
TYPE CODE CODE +/- AMOUNT

E 3 / 8 7 / 3 3 1 0 1 1 / 9 1 // + 9,999.99 R  
ADJ. ADJ. CLASS KOT  
TYPE CODE CODE +/- AMOUNT

F 3 / 8 7 / 3 3 1 0 1 1 / 9 1 // + 9,999.99 R  
ADJ. ADJ. CLASS KOT  
TYPE CODE CODE +/- AMOUNT

NOTE: IF MORE THAN FOUR ADJUSTMENTS ARE  
NECESSARY, USE ADDITIONAL FORMS

REASON FOR ADJUSTMENT: Service Retirement RETIREMENT EFFECTIVE: 7/8/2008

APPOINTMENT DATE 6/18/1986 ANNUAL RATE

Bridget Murriel 07/07/08		DATE ENTERED: <u></u>
Odessa Lewis 07/07/08		TERM OPERATOR: <u></u>
PREPARED BY	APPROVED BY	



PPS FORM 7402	revised 10/14/00	GROSS PAY ADJUSTMENT ADDITION TYPE 3 -- Dollars
EMPLOYEE NAME <b>Doe, John</b>		
AGENCY <b>48-B 1105</b>		

<b>7:4:0</b>	<b>999-99-9999</b>	<b>R</b>
TRANS	EMPLOYEE	
CODE	SOCIAL SECURITY NO.	

\*\*\* **LUMP SUM** \*\*\*

<b>A S E 1</b>	/	<b>8 2 9</b>	<b>R</b>
ADJ. REF		ADJ. BEGIN	
NUMBER		DATE	
		(YR / WEEK)	

Page 1 of 3

<b>B</b>	/		/		/	<b>R</b>
CETA		DISTR.		DIST. COST		DIST. SUB-
CODE		AGENCY		CENTER		OBJECT

<b>C 3</b>	/	<b>8 0</b>	/	<b>3 3 1 0 1 1</b>	/	<b>9 0</b>	//	<b>+</b>	<b>1,206.01</b>	<b>R</b>
ADJ.		ADJ.		CLASS		KOT		+/-	AMOUNT	
TYPE		CODE		CODE						

<b>D 3</b>	/	<b>8 0</b>	/	<b>3 3 1 0 1 1</b>	/	<b>3 2</b>	//	<b>+</b>	<b>9,999.99</b>	<b>R</b>
ADJ.		ADJ.		CLASS		KOT		+/-	AMOUNT	
TYPE		CODE		CODE						

<b>E 3</b>	/	<b>8 0</b>	/	<b>3 3 1 0 1 1</b>	/	<b>3 2</b>	//	<b>+</b>	<b>2,673.02</b>	<b>R</b>
ADJ.		ADJ.		CLASS		KOT		+/-	AMOUNT	
TYPE		CODE		CODE						

<b>F 3</b>	/	<b>8 7</b>	/	<b>3 3 1 0 1 1</b>	/	<b>9 1</b>	//	<b>+</b>	<b>9,999.99</b>	<b>R</b>
ADJ.		ADJ.		CLASS		KOT		+/-	AMOUNT	
TYPE		CODE		CODE						

NOTE: IF MORE THAN FOUR ADJUSTMENTS ARE  
NECESSARY, USE ADDITIONAL FORMS

REASON FOR ADJUSTMENT: Service Retirement RETIREMENT EFFECTIVE: 7/8/2008

APPOINTMENT DATE 6/18/1986 ANNUAL RATE \_\_\_\_\_

*Attach Screen 1, 2, 4 & 11*

Bridget Murriel 07/07/08 Odessa Lewis 07/07/08  
PREPARED BY APPROVED BY

DATE ENTERED: \_\_\_\_\_  
TERM OPERATOR: \_\_\_\_\_

PPS FORM 7402	GROSS PAY ADJUSTMENT ADDITION TYPE 3 -- Dollars
EMPLOYEE NAME <b>Doe, John</b>	
AGENCY <b>48-B 1105</b>	

7:4:0	999-99-9999	R
TRANS	EMPLOYEE	
CODE	SOCIAL SECURITY NO.	

\*\*\* **LUMP SUM** \*\*\*

Page 3 of 3

A S E 3	/	8:2:9	R
ADJ. REF		ADJ. BEGIN	
NUMBER		DATE	
		(YR / WEEK)	

B	/		/		/		R
CETA		DISTR.		DIST. COST		DIST. SUB-	
CODE		AGENCY		CENTER		OBJECT	

C 3	/	8:7	/	3:3:1:0:1:1	/	9:1	//	+	9,999.99	R
ADJ.		ADJ.		CLASS		KOT		+/-	AMOUNT	
TYPE		CODE		CODE						

D 3	/	8:7	/	3:3:1:0:1:1	/	9:1	//	+	9,999.99	R
ADJ.		ADJ.		CLASS		KOT		+/-	AMOUNT	
TYPE		CODE		CODE						

E 3	/	8:0	/	3:3:1:0:1:1	/	9:1	//	+	4,050.20	R
ADJ.		ADJ.		CLASS		KOT		+/-	AMOUNT	
TYPE		CODE		CODE						

F 3	/		/		/	3:3	//	+	1,987.92	R
ADJ.		ADJ.		CLASS		KOT		+/-	AMOUNT	
TYPE		CODE		CODE						

NOTE: IF MORE THAN FOUR ADJUSTMENTS ARE  
NECESSARY, USE ADDITIONAL FORMS

REASON FOR ADJUSTMENT: <u>Service Retirement</u>	RETIREMENT EFFECTIVE: <u>7/8/2008</u>
APPOINTMENT DATE <u>6/18/1986</u>	ANNUAL RATE _____

Bridget Murriel 07/07/08 PREPARED BY	Odessa Lewis 07/07/08 APPROVED BY	DATE ENTERED: _____
		TERM OPERATOR: _____

PPS FORM 6500 EMPLOYEE NAME AGENCY	revised 10/14/00  Doe, John 48-B 1105	CHECK REVERSALS - BALANCE of HOURS IN BANKS
--	--	---

6:5:0  
TRANSACTION  
CODE

999-99-9999 R  
EMPLOYEE  
SOCIAL SECURITY NO.

A +/- HOURS PAID LAST QUARTER / +/- FURLOUGH HOURS 8:00.0 / +/- POLICE COURT-TIME HOURS EARNED R

B +/- FISCAL HOURS PAID / +/- FIRST HOURS PAID / +/- HOURS PAID MONTH / +/- CALENDAR HOURS / +/- PART-TIME HOURS (SPECIAL SERVICE EMPL.) / +/- C-TIME HOURS 5:1:0.0 R

C - 5:1:0.0 / +/- C-TIME PREVIOUS TIME BANK / - 1:6:2:0.0 / +/- SICK LEAVE HOURS / - 1:3:6:0.0 / +/- SICK LEAVE HOURS RESERVE / +/- SICK DAYS TAKEN FISCAL YEAR / +/- CONSECUTIVE SICK CALENDAR DAYS R

D +/- VACATION HOURS BANK 0:0.0 / +/- SWING HOLIDAY HOURS 0:0.0 / +/- POLICE LEAVE BANK BALANCES 0:0.0 / +/- LONGEVITY CALENDAR HOURS PAID / +/- C-TIME F.Y.T.D. EARNED (POLICE) / +/- F.Y.T.D. - CETA GROSS R

Service Retirement \_\_\_\_\_ EFFECTIVE DATE 7/8/2008 \_\_\_\_\_

# CLEARING BANKS

Bridget Murriel 07/07/08  
PREPARED BY

Odessa Lewis 07/07/08  
APPROVED BY

DATE ENTERED:	_____
TERM OPERATOR:	_____

PPS FORM 1500 <small>revised 10/14/00</small>		EMPLOYEE SEPARATION
EMPLOYEE NAME <b>Doe, John</b>		
AGENCY	<b>48-B 1105</b>	

<input checked="" type="radio"/> <b>1:5:0</b> SEPARATION LONG TERM LOA	<input type="radio"/> <b>1:6:0</b> SHORT TERM LOA
---	---

<b>999-99-9999</b>	<b>R</b>
--------------------	----------

SOCIAL SECURITY NO.

<b>A</b> <b>04</b>	/	<b>40</b>	/	<b>5:9:0</b>	/	<b>41</b>	/	<b>3:3:1:0:1:1</b> <b>R</b>
SEPARATION TYPE		SEPARATION REASON		EHF REASON		EMPLOYEE STATUS		CLASS CODE

<b>B</b> <b>07</b> <b>07</b> <b>08</b>	/		/		/	<b>07</b> <b>08</b> <b>08</b> <b>R</b>
MO DA YR DATE LAST WORKED		FOLLOW-UP CODE		MO DA YR FOLLOW-UP DATE		MO DA YR PENSION ELIG DATE

<b>C</b> _____	/	_____ <b>R</b>
STREET NO.		STREET NAME

<b>D</b> _____	/	_____	/	_____ <b>R</b>
CITY		STATE		ZIP CODE

<b>E</b> _____ <b>R</b>
TELEPHONE

CANCEL	DEDUCTION	CODES	--	SHORT	TERM	LEAVE	ONLY
--------	-----------	-------	----	-------	------	-------	------

<b>F</b> _____	/	_____	/	_____	/	_____	/	_____ <b>R</b>
<b>G</b> _____	/	_____	/	_____	/	_____	/	_____ <b>R</b>

EXPLANATION: <b>Service Retirement</b> Effective: <b>07/07/08</b>	
Bridget Murriel 07/07/08 PREPARED BY	Odessa Lewis 07/07/08 APPROVED BY
DATE ENTERED: _____ TERM OPERATOR: _____	

Employee Identification/Pass Card  
Expires: December 2008



Bridget

Murriel

**DPSH**

BRIDGET MURRIEL



**detroit  
police**  
CIVILIAN

Position  
**Personnel & Payroll Clerk**  
Name  
**Bridget Murriel**

HEIGHT 5'0	WEIGHT 133	EYES Brn
HAIR Blk	D.O.B. 02-13-60	
PENSION NO. 258049		

Employee Identification/Pass Card

*Bridget L. Murriel*

Employee Signature

Dispatcher Ph: 370-5045 or (800) 318-9991

IF FOUND, PLEASE RETURN TO:

**Detroit Department of Transportation  
1301 East Warren Ave. Detroit, MI 48207**

Signature of Employee

*Bridget L. Murriel*

BLOOD TYPE

RH

WARNING

The bearer of this card, whose photograph, signature, thumb print and description appear herein, is a CIVILIAN EMPLOYEE of the Detroit Police Department. The presentation of use of this card by any other person subjects the offender to criminal prosecution. If the card is lost, the finder is requested to mail it to the Detroit Police Personnel Bureau, 1300 Beaubien, Detroit, Michigan 48226.

RIGHT THUMB

CHIEF OF POLICE

**City of Detroit  
Department of Health  
and Wellness Promotion  
Police Payroll**

Personnel / Payroll Clerk



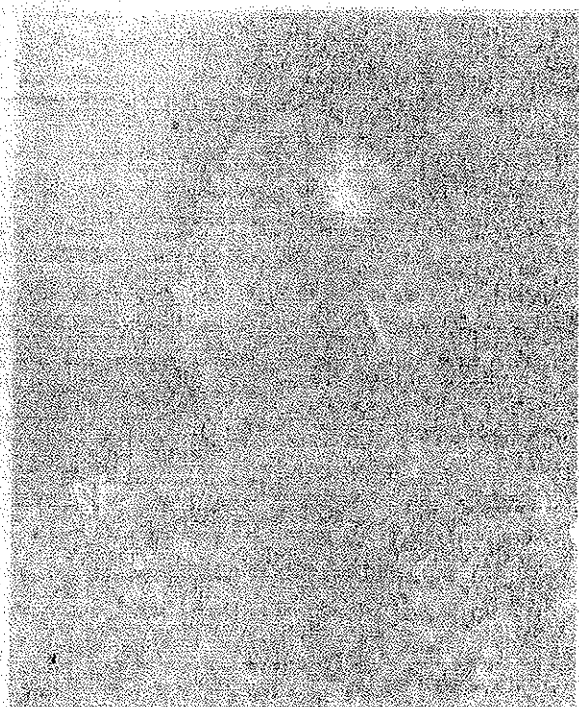
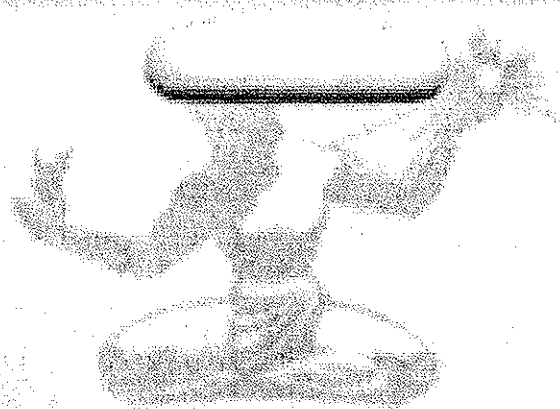
Bridget Murriel

WARNING

This card is the property of the City of Detroit Department of Health and Wellness Promotion and the assignee is an authorized agent. The use of this card by anyone other than the assignee is prohibited and will subject the offender to any and all penalties therefor. This card must be returned upon separation from DHWP or DHWP sites.

If Card is found mail to City of Detroit Department of Health and Wellness Promotion 1151 Taylor Detroit, MI. 48202  
postage guaranteed by recipient

596



BRIDGET

MURRIEL

HUMAN RESOURCES

# GRIEVANT RESPONSIBILITY FORM

It is the responsibility of the grievant to keep Council 25 advised of any change in address and telephone number. When arbitrations are scheduled, notices are sent to the last known address of the grievant. If the grievant has moved, and has not made the Council aware of a new address and/or telephone number, the grievance will be withdrawn from arbitration and the case will be closed.

I have read the above statement and agreed to notify the Council of any change in address and/or telephone number. I am aware that if I do not do so, and my grievance is scheduled for hearing, and I cannot be reached because of my failure to notify the Council of new address and/or telephone number, my grievance will be withdrawn from arbitration and the case closed.

Bridget Murriel  
Grievant

Jane Nickleberry  
Witness

07.18.08  
Date

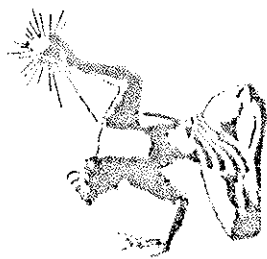
You may reach your Staff Representative by calling:

Name: DANNY CRAIG Telephone Number: (313) 964-7711

kcy:iuoe547aficio:updated032201



*City of Detroit*  
**Finance Department**  
*Detroit Resource Management System*



# ***Certificate of Completion***

*Bridget Murriel*

has successfully completed:

Training for

**DRM GL Non Central APF1**

February 21, 2014

Date

  
**DRMS Training Coordinator**





CITY OF DETROIT  
HUMAN RESOURCES DEPARTMENT  
CIVILIAN - POLICE

1151 TAYLOR, RM. 531  
DETROIT, MICHIGAN 48202  
PHONE (313) 876-4925  
FAX (313) 876-0245

November 20, 2002

Bridget L. Murriel  
3324 HOGARTH  
DETROIT MI 48206

RE: Application for Sr Personnel & Payroll Clerk

Dear Ms. Murriel,

SS#: [REDACTED]

Currently, you have been placed on the qualifying list as qualified for the above referenced position. This rating is contingent upon a satisfactory evaluation of your attendance, tardiness and disciplinary records.

If you are selected to fill this vacancy, you will be notified at a later date.

Please contact the posting department's human resources officer if you have any questions.

Sincerely,

Claude Burton  
Human Resources Manager  
Human Resources Department

Ref: 2002201203937

KWANE KILPATRICK, MAYOR



CITY OF DETROIT  
HUMAN RESOURCES DEPARTMENT  
CIVILIAN - POLICE

1151 TAYLOR, RM. 531  
DETROIT, MICHIGAN 48202  
PHONE (313) 876-4925  
FAX (313) 876-0345

December 2, 2002

Bridget L. Murriel  
3324 HOGARTH  
DETROIT MI 48206

RE: Application for Sr Clerk

Dear Ms. Murriel,

SS# [REDACTED]

Currently, you have been placed on the qualifying list as qualified for the above referenced position. This rating is contingent upon a satisfactory evaluation of your attendance, tardiness and disciplinary records.

If you are selected to fill this vacancy, you will be notified at a later date.

Please contact the posting department's human resources officer if you have any questions.

Sincerely,

Claude Burton  
Human Resources Manager  
Human Resources Department

Ref: 2002101203137



CITY OF DETROIT  
HUMAN RESOURCES DEPARTMENT  
CIVILIAN - POLICE

1151 TAYLOR, RM. 531  
DETROIT, MICHIGAN 48202  
PHONE (313) 876-4925  
FAX (313) 876-0245

October 29, 2002

Bridget L. Murriel  
3324 HOGARTH  
DETROIT MI 48206

RE: Application for Sr Personnel & Payroll Clerk - Exam #3355

Dear Ms. Murriel

SS#: [REDACTED]

You have been scheduled to take a qualifying examination for the above referenced position.

Time: 8:30 am

Date: November 7, 2002

Location: 356 Coleman A. Young Municipal Center

Recruitment No.: 2002201203937

Employee requested examinations (ERT) requires the employee use their own time i.e., C-Time, vacation or departmental leave.

( X ) Employee may be excused to take this examination.

( ) Employee must use own time to take this examination.

Current ERT status:

ERT Reason 1: Does Not Apply

ERT Reason 2:

ERT Reason 3:

An ERT Status of yes, confirms that you cannot be appointed off the qualifying list until the ERT reasons have been resolved.

For security purposes, you must present this letter and picture identification for entry to the exam room.

Sincerely,

Claude Burton  
Human Resources Manager  
Human Resources Department



City of Detroit – Human Resources  
Employee Services Division –  
Community/Customer Services Group  
Coleman A. Young Municipal Center  
2 Woodward Avenue – Suite 314  
Detroit, Michigan 48226  
Phone: (313) 224-3725  
Fax: (313) 224-9331  
www.ci.detroit.mi.us

January 29, 2008

Bridget Muriel  
3324 Hogarth  
Detroit, MI 48206

Dear Ms. Muriel:

You have been selected for the position of Sr. Personnel & Payroll Clerk at the Police Department.

Please indicate your decision below and return this letter to the Human Resources Department no later than Friday, February 1, 2008. You may fax your reply to 224-3410.

Sincerely,

RENEE LASTER  
Human Resources Consultant  
Employee Services Division

☒ I accept the position of Sr. Personnel & Payroll Clerk.

☐ I decline the position of Sr. Personnel & Payroll Clerk.

Bridget Muriel 01.30.08  
EMPLOYEE SIGNATURE DATE

Mission Statement: To plan, develop and deliver human resource services in partnership with City departments and agencies, to enable all employees to provide high quality and timely services to residents, visitors and businesses.

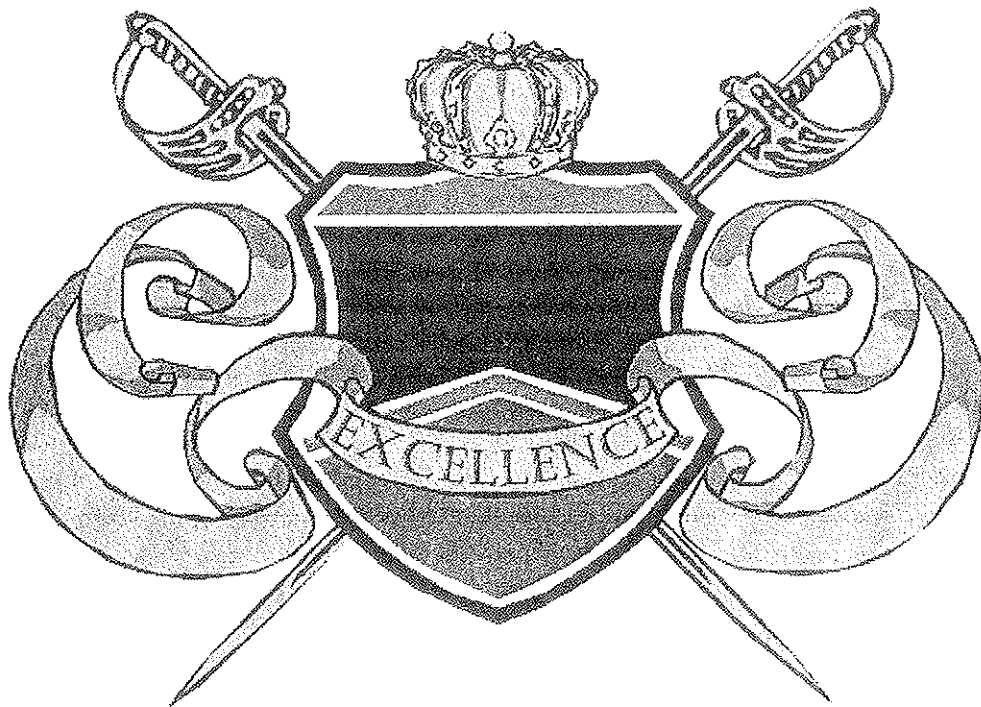
Kwame M. Kilpatrick, Mayor

Certificate of Customer Service

**Bridget Murriel**

has earned this certificate for

**Service with a SMILE!**



Keep up the great work!

Torleice, Geri, Unique, Marcella, and Bobbie Jo  
September 11, 2009  
2009 National Payroll Week

*Ignored - No Response*

CITY OF DETROIT  
invites applications for the position of:

## Business Systems Support Specialist 2 - Police

**SALARY:** \$47,000.00 - \$65,600.00 Annually

**OPENING DATE:** 07/28/14

**CLOSING DATE:** Continuous

**DESCRIPTION:**

Under general supervision, plans and coordinates activities that support end user application of enterprise information technology systems and ensures their effective and efficient use in the conduct of City business and operations in accordance with system standards.

**EXAMPLES OF DUTIES:**

1. Establishes and issues business system processing design, set-up and data conversion standards.
2. Establishes and issues standards for auxiliary systems interfaces with City core business information systems.
3. Maintains system standards through communication and contact with system managers, business function managers, system individual users, user representatives and user groups.
4. Consults with, advises, and furnishes information to management and business systems users on efficient techniques for extracting necessary data.
5. Investigates user concerns and complaints to determine gaps in efficiency of system use.
6. Recommends appropriate training or assists in development of training programs and materials.
7. Plans and coordinates activities related to employee training.
8. Provides support and training for business system users.
9. Provides functional advice to user groups.
10. Modifies systems set-ups.
11. Prepares reports to fulfill administrative reporting requirements and ensures reports are accurate and submitted at time required.
12. Develops procedures and methods for system integrity and data security.
13. Monitors systems integrity and data security.
14. Plans and coordinates activities related to systems updates.
15. Controls the process for modifying software to ensure the integrity of existing systems and oversees user access.
16. Evaluates current system procedures and practices and recommends changes to improve efficiency.
17. Develops technical requirements for systems changes.
18. Tests systems changes and upgrades.
19. Coordinates and manages tests of systems, changes and upgrades.
20. Analyzes financial, administrative and management implications of proposed systems changes and make recommendations.
21. Ensures adherence to established standards for processing of business pertinent to systems supported.
22. Keeps abreast of business systems developments, extensions and modifications.

23. Attends meetings and conferences involving systems standards and changes, to achieve systems and service improvements.
24. Instructs and trains on systems requirements, policies, procedures and best practices, as required, to accomplish business relevant to provision of departmental services.
25. Fulfills designated work responsibilities in department business function in accordance with established City legal requirements.
26. Evaluates employee performance and counsels employees on professional development.
27. Uses office software to prepare narrative reports, directives, memoranda, charts, data interpretations and statistical summaries.
28. Adheres to and enforces global IT standards (technology and security) as published by the ITS Department.

**MINIMUM QUALIFICATIONS:**

Bachelor's degree in business, public or database administration, business information technology management systems, or other related fields, supplemented by specific developmental training in City business information technology systems operation and software.

Two years of experience in the development of technical requirements, system implementation, testing, modification, standard setting, security, best practice consultation, user training, and other support work for integrated business systems in an enterprise network environment.

One year of progressively responsible experience with department functions relevant to the conduct of City business, public service provisions and revenue production.

**SUPPLEMENTAL INFORMATION:**

Oral Appraisal:      Maximum - 50%      Minimum - 32.5%

Training and Experience and Personal Qualifications:

Maximum - 50%      Minimum - 32.5%

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The City of Detroit has incorporated NEOGOV, an online hiring system, which allows applicants to create a user account/profile, apply for current job opportunities and check the status of their candidacy all on-line. Hard copy paper applications are no longer available. Everything is done through our website, [www.detroitmi.gov/employment](http://www.detroitmi.gov/employment), where you will find our employment opportunities, and will be able to create an account and apply for jobs.

Position #20141041989GM  
BUSINESS SYSTEMS SUPPORT SPECIALIST 2 - POLICE  
BT

Job Seekers without computers may use any of the 23 branches of the Detroit Public Library.  
<http://www.detroit.lib.mi.us/>

In addition applicants without computer access can visit any of DETROIT EMPLOYMENT SOLUTIONS, a Michigan Works Agency.  
<http://michiganworks.org/agencies/agency/178/>

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City of Detroit  
Coleman A. Young Municipal Center  
2 Woodward Avenue, Suite 314  
Administrative Services Division  
Detroit, Michigan 48226  
Phone: (313) 224-3725  
Fax: (313) 224-9331

TO: Bridget Muriel *BM*  
FROM: Brandi Richmond, Human Resources Consultant  
DATE: July 21, 2008  
RE: Probationary Reversion

Per the recommendation of the Police Department, effective July 14, 2008 you were reverted to your previous title of Personnel & Payroll Clerk. Per our conversation on July 14, 2008, you report to Bobbie Jo Wright, Record Systems Specialist II Suite 507 CAYMC.

If you have any questions please feel free to contact me at 224-6925.

CC: Torleice Anderson, Payroll Manager  
Bobbie Jo Wright, Record Systems Specialist II  
Renee Laster, Human Resources Consultant II



**City of Detroit**  
**NOTIFICATION OF PROBATION**

<b>Length of Probation</b>		<b>Final Probation Due <u>June 10, 2008</u></b>	
<input checked="" type="checkbox"/> <b>3 Months</b> <input type="checkbox"/> <b>6 Months</b>			
Name: <u>Bridget Murriel</u>		Pension No.: _____	
Title: <u>Senior Personnel &amp; Payroll Clerk</u>		Soc. Sec. No.: <u>382/68/9535</u>	
Department/Division: <u>Police / Payroll</u>		Supervisor: <u>3<sup>rd</sup> DC Obey-Young</u>	
<b>TO THE EMPLOYEE</b>  You have been hired to the position indicated above, subject to the specified probation period. During this period, your performance will be evaluated to determine whether or not you should be given permanent status in this position. Normally, the first evaluation will take place about halfway through the probation period. The final evaluation will occur shortly before the probation period expires. Based on this final evaluation, the decision will be made to grant you permanent status, extend the probation period, revert you to your last prior status, or terminate employment. However, your employment may be terminated for cause at any time during the probation period.  The general factors used to evaluate employees are listed on the back of the sheet. Your supervisor will discuss with you the specific duties and responsibilities of the position. These duties and responsibilities of the position. These duties and responsibilities will depend on the needs of the department and the specific assignment. These duties are subject to change. You will be expected to perform any duty which is reasonable and either stated specifically or implied in the job specification for your position.  <b>EMPLOYEE CERTIFICATION</b>  I understand that my status in this position is that of a probationary employee and that in order to qualify for permanent status I must demonstrate an acceptable level of work performance during the probation period. I have read the general factors on which I will be evaluated and have discussed the specific duties and responsibilities of the assignment with my supervisor. I understand what is expected of me and realize that these duties and responsibilities are subject to change. Further, I understand that I will be expected to perform any duty that is reasonable and either stated specifically or implied in the job specification for my position.  Signature <u><i>Bridget Murriel</i></u> Date <u>03-20-08</u>			
<b>TO THE SUPERVISOR</b>  This form notifies the employee of the length and type of the probation period. It is also gives the employee a statement of the general factors that will be considered in evaluating the employee for permanent status. It is your responsibility to insure that the employee knows and understands the specific duties of the assignment and what level of performance is expected. Take time to explain fully the assignment to the employee and answer any questions as clearly as possible.  <b>SUPERVISOR CERTIFICATION</b>  I have discussed the specific duties and responsibilities of the assignment with the employee. I feel that the employee has a reasonable understanding of the level of work performance expected in order to qualify for permanent status in this position.  Signature <u><i>Debra Lewis</i></u> Date <u>3-20-08</u>			

Cc: Employee Services Specialist  
Employee



Jerry A. Oliver, Sr.  
Chief of Police

D.P.D. 558 (rev. 9/97)

# INTER-OFFICE MEMORANDUM

## BUDGET/PAYROLL SECTION

Date

January 4, 2002

To: Deputy Chief Brenda Goss-Andrews Management Services Bureau (Through Channels)

Subject: THE NONIMATION FOR THE CIVILIAN OF THE QUARTER FOR THE PAYROLL SECTION IS MS. BRIDGET MURRIEL FOR THE PERIOD OF OCTOBER 1, 2002 THROUGH DECEMBER 31, 2002

From: Lieutenant Ramona Shephard, Badge L-1

Writer nominates Ms. Bridget Murriel as the Civilian of the Quarter for the Budget/Payroll Section for the period of October 1, 2002 through December 31, 2002. During the Quarter Ms. Murriel has been punctual and has not utilized any sick time.

Ms. Murriel is an enthusiastic, conscientious employee who completes all her assignments without prodding and constantly volunteers for additional work. She always displays a pleasant attitude, which make it a pleasure to work with her. Both her peers and her supervisors respect her for her diligence in working through difficult assignments and her display of eagerness and willingness to ensure a quality product is produced from her efforts.

Ms. Murriel is a highly motivated employee, who shows initiative and good judgement on a continuous bases. She exemplifies the demeanor of a true professional and competent employee, and for these reasons I recommends Ms. Bridget Murriel for Civilian of the Quarter.

*Ramona Shephard*  
**RAMONA SHEPHEARD**  
Lieutenant, L-1  
Budget/Payroll Section

SRS

**READ AND FORWARDED**

JAN 06 2003  
*for [Signature]*  
THIRD DEPUTY CHIEF  
Payroll Operations Office

# Certificate of Appreciation

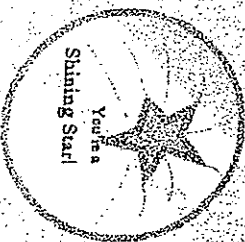
We hereby express our sincere appreciation to

Bridget Murriel

For your dedicated efforts in

Processing Payroll during the  
Emergency Shutdown

This 13th Day of August 2008



Jim T. [Signature]  
Signature